

TOWN OF WEBSTER
PLANNING BOARD
MEETING MINUTES THURSDAY JANUARY 6, 2022

1 The Planning Board held a meeting on Thursday, January 6, 2022. The meeting was held at the Town
2 Hall in the Grange Hall; 945 Battle Street, Webster, NH 03303.

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4 **Planning Board Members present:** Chairperson Craig Fournier, Paul King, Marlo Herrick, Adam
5 Mock, Susan Youngs.

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7 **Also, present:** Fire Chief/ Road Agent Bean, Land Use Coordinator Russell Tatro, Edison Chae.

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9 Chairperson Fournier opened the meeting at 6:30pm. Alternate Member Kathy Bacon was not
10 in attendance. He had called this meeting to reconsider the driveway permit approval for Edison Chae.
11 Member King had expressed his frustration that the permit had been approved by the Board at the last
12 meeting. He felt that approval had been made in error and an improper vote was held.

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14 Chairperson Fournier felt that the Board should reconsider the vote for the following reasons. First, the
15 Board should have gone out to view the site prior to granting the approval. Second, the Board should have
16 taken time to review the regulations prior to granting the approval. He informed the Board that he had
17 contacted the Wetland Scientist that Mr. Chae had hired, and he had discussed the lot with the Scientist.
18 He had also contacted the NHDES representative that Mr. Chae had been working with to discuss the
19 permit. He then read the e-mail response to the Board given by NHDES. The Board discussed the location
20 of the driveway and the letter from NHDES. The Board agreed if he stayed in the areas mentioned in the
21 plan that there would be no wetland impact and no NHDES permit would be required.

22
23 Chairperson Fournier asked what Fire Chief/Road Agent Bean thought about the proposed driveway.
24 Road Agent Bean responded that he felt the driveway should have a culvert because of the natural
25 drainage on the property. If the driveway did not have a culvert, it would dam the natural flow of water
26 and create pooling on the property. He also had concerns regarding the slope of the driveway.

27
28 At this point Edison Chae joined the meeting and the Board thanked him for attending. Chairperson
29 Fournier explained the letter he had received from NHDES to Mr. Chae. Mr. Chae then discussed his
30 updated plans with the Board based on the wetland's delineation. The Board then discussed with Mr.
31 Chae how he planned to address the steep incline into the lot. Mr. Chae planned to place fill to level off
32 the driveway. Member Mock pointed out that Mr. Chae did not have a lot of space to work with and he
33 had concerns that the fill would end up in the wetland. Mr. Chae responded that he planned to use a
34 retaining wall during construction to prevent that from happening. The Board discussed the type of
35 retaining wall that should be used.

36
37 Chairperson Fournier commentated that any structures added would need to meet the current setback
38 requirements. Member Mock asked if he planned to put a house on the lot and felt that any construction
39 would likely need a permit from NHDES. Mr. Chae stated that he had no current plans to build a home on
40 the property and he did not see why it was relevant to the approval of the driveway permit.

41
42 The Board discussed the proper way to reconsider the motion and the requirements that should be placed
43 on the permit. The Board agreed that the driveway would require a culvert, must meet the +/- 5 degrees
44 slope requirement, and wanted a copy Mr. Chae's wetland scientists report to go with the permit.

45
46 **MOTION:** Craig Fournier

47 *To reconsider the approval of Mr. Chae's driveway permit.*

48 **SECOND:** Susan Youngs

49 **CRAIG FOURNIER – YES**

1 **PAUL KING – YES**

2 **MARLO HERRICK – YES**

3 **ADAM MOCK – YES**

4 **SUSAN YOUNGS – YES**

5 **The motion passed 5 to 0**

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7 Mr. Chae asked what the process was going forward and asked for clarification on the approval process.
8 The Board discussed the process with Mr. Chae and agreed there would not be a vote to approve the
9 permit. Member King and Road Agent Bean would handle the permit approval from this point. Road
10 Agent Bean stated that they would grant the driveway construction permit with the aforementioned
11 conditions. Once the driveway was completed a second inspection would happen to confirm that the
12 driveway had been constructed to the agreed upon plan. If it did the final construction approval would be
13 granted. If it was not constructed to the agreed plan, action may be taken to restore the Town's right of
14 way. After the explanation Mr. Chae left the meeting.
15

16 The Board had a lengthy discussion regarding the Town's driveway regulations and driveway approval
17 process. The Board agreed to keep Member King as its designee for the approval of driveways.
18

19 **MOTION:** Susan Youngs

20 ***Motion to adjourn the meeting at 7:32pm.***

21 **SECOND:** Craig Fournier

22 **CRAIG FOURNIER – YES**

23 **PAUL KING – YES**

24 **MARLO HERRICK – YES**

25 **ADAM MOCK – YES**

26 **SUSAN YOUNGS – YES**

27 **The motion passed 5 to 0**

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29
30 Respectfully,
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Minutes taken by Russell Tatro